



School Camp Booking Policy

- 50% deposit is required to confirm a booking. Direct deposits, NSW Government cheques or credit cards for payments
- For bookings made within 21 days of arrival we require full payment for bookings.
- Balance of payment for accommodation is required 21 prior to arrival date. Final total student, staff, bus drivers and helpers numbers are required at this time and need to be paid for. No changes after this time
- Special School rates are only available Sunday – Thursday nights
- Any day visitors must go to office before entering the property.
- The management endeavours to hold the site or accommodations booked, however, reserve the right to transfer a booking should the occasion arise. We will however ensure that student safety is first in mind.

School catering bookings

- All school catering bookings need to be advised at time of booking.
- Catering bookings need to be made at least 4 weeks prior to arrival and is only possible if the caterer is available.
- Menu selection to be advised as soon as possible and no catering bookings are confirmed without a 50% deposit.
- Final total guest numbers for catering need to be advised 3 weeks prior to arrival with balance payment due at this time.
- All dietary and special requirements for catering to be advised 3 weeks prior to arrival via email correspondence.
- If balance payment for catering has not been received less than 3 weeks prior to arrival then you may forfeit the deposit which has been made.

Cancellation Policy – School camps

Refunds on deposits less a cancellation fee of \$200 per group building and \$50 per Cabin or Bungalow are only possible if:

- A) If cancellations are made in writing or email more than 16 weeks prior to arrival date
- B) If property can be rebooked for the full period for the full Tariff.
- C) Cancellation less than 21 days prior to arrival nil refund
- D) Cancellations due to Exceptional circumstances will be dealt with case by case.